



# Fire Risk Assessment

The **Regulatory Reform (Fire Safety) Order 2005** came into force on 1 October 2006, and replaced over 70 separate pieces of fire safety legislation. The order applies to virtually all premises, including: • offices and shops; • care homes and hospitals; • community halls, places of worship and other community premises; • the shared areas of properties where several households live in; • pubs, clubs and restaurants; • schools and sports centres; • tents and marquees; • hotels and hostels; and • factories and warehouses. It does not apply to: • people's private homes, including individual flats.

Any person who has control of premises or certain areas is **legally obliged to carry out a Fire Risk Assessment**, so as to identify the general fire precautions necessary to protect all building occupants and reduce the instances of fire occurring. Not doing so may also invalidate your insurance.

The following five-step checklist helps you with your Fire Risk Assessment:

| Fire safety risk assessment                             |  |
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| 1   | Identify fire hazards<br>Identify: <ul style="list-style-type: none"> <li>• sources of ignition;</li> <li>• sources of fuel; and</li> <li>• sources of oxygen.</li> </ul>  |
| 2   | Identify people at risk<br>Identify: <ul style="list-style-type: none"> <li>• people in and around the premises; and</li> <li>• people who are especially at risk.</li> </ul>  |
| 3   | Evaluate, remove or reduce, and protect from risk. <ul style="list-style-type: none"> <li>• Evaluate the risk of a fire starting.</li> <li>• Evaluate the risk to people from a fire.</li> <li>• Remove or reduce fire hazards.</li> <li>• Remove or reduce the risks to people from a fire.</li> <li>• Protect people by providing fire precautions.</li> </ul> |
| 4   | Record, plan, inform, instruct, and train <ul style="list-style-type: none"> <li>• Record any major findings and action you have taken.</li> <li>• Discuss and work with other responsible people.</li> <li>• Prepare an emergency plan.</li> <li>• Inform and instruct relevant people.</li> <li>• Provide training.</li> </ul>                                 |
| 5   | Review <ul style="list-style-type: none"> <li>• Review you fire-risk assessment regularly.</li> <li>• Make change where necessary.</li> </ul>  |
| Remember to review your fire risk assessment regularly. |  |



## Contact us if you need help to produce your Fire Risk Assessment

With busy, small to medium sized companies in mind, PAVY Ltd offers a cost-effective, hassle-free approach to Fire Risk Assessments.

Following a meeting and onsite visit, we will provide you with an implementation document, which includes:

- Summary of any significant findings
- Recommendations and guidance on any remedial actions
- Identification of potential ignition sources
- Verification of employees' awareness of their responsibilities for fire compliance
- Identification of possible training needs
- Review of your Fire Emergency Plan

We can also provide training on fire awareness, the role of fire marshals and the use of fire extinguishers.

*Manage your Fire Risk to ensure Compliance and to protect your Employees, Visitors & Business Assets.*

For more information, call us on 01865 349014 or email: [info@pavy.co.uk](mailto:info@pavy.co.uk)

Guidance notes are available for download at: [www.communities.gov.uk/fire/firesafety/firesafetylaw/](http://www.communities.gov.uk/fire/firesafety/firesafetylaw/)



**[ environmental, safety & quality accreditation specialists ]**

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